

INSTRUCTOR EVALUATION AND EXPENSE REIMBURSEMENT

INSTRUCTOR INFORMATION

SCA Name		Modern Name		
Street Address		City	Prov/State	Postal/ZipCode
Phone	Email			

SESSION INFORMATION AND EVALUATION

UTR Session							C	lass Name				
	ou rate the fac						_					
Poor	1	2	3	4	5	6	7	8	9	10	Excellent	
Do you have a	any specific co	mments the f	facilities / equi	pment provide	ed?							
How would ye	ou rate the sup	oport provide	d by this session	on's dean?								
Poor	1	2	3	4	5	6	7	8	9	10	Excellent	
Do you have a	any specific co	mments on th	he support pro	ovided?								
Any suggestic	ons for improv	ing or develo	pment of the l	University of Ti	r Righ, or comr	ments about th	nis sessio	n of the Univers	ity?			
<u>.</u>												

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INSTRUCTOR EXPENSES WITH RECEIPTS (Receipts required)

Total Expenses With Receipts	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$

INSTRUCTOR EXPENSES FROM PERSONAL SUPPLIES (No Receipts)

	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
Total Expenses – Items from Personal Supplies	\$

SUMMARY OF EXPENSES BY CATEGORY

Equipment Rental and Maintenance	\$
Fees and Honoraria	\$
Food	\$
General Supplies	\$
Printing and Publications	\$
Travel	\$
Other (specify)	\$
Total Expenses	\$

INSTRUCTOR REIMBURSEMENT

Reimbursed Amount	\$
Reimbursed By	
Method	
Branch Cheque, No.	
Cash with Receipt, No.	

Notes